# **Application guideline**

Support program for the implementation of the seminar toward the promotion of diversity and gender equality in Hokkaido University

#### Overview

This program supports the implementation of seminars that contribute to the promotion of diversity or gender equality held on campus for university members (faculty members, students, etc.).

## Support

Up to 300,000 yen out of the necessary expenses will be covered.

# Seminars to be supported

Type: Workshop, seminar, study meeting, symposium, etc.

Targets participants: Faculty members, students, researchers of Hokkaido University Seminars that span multiple departments and open to the entire university are highly welcome.

Applicants: Department, division, course, office, laboratory, research group, etc.

#### Requirements

It is necessary to meet all of the following conditions;

- -Co-sponsored with FResHU Office
- -Include the "Supported by Initiatives for Diversity Research Environment project (JST)" in the flyers
- -Held by February 29, 2020
- -Within 30 days after the end of the seminar, submit the reports (including income and expenditures ) and advertisement materials such as flyers

#### **Expenses to be supported**

Travel expenses: Travel expenses to invite lecturers (both domestic and overseas)

Honorarium: Honorarium to the lectures

Printing: Printing costs for posters and flyers

Consignment: Consignment fee for outsourcing seminars, etc.

Consumables: Expenses for the supplies that can be reasonably explainable of the

necessity

# Other support

Creating online Application

Lending the symposium support set

Large format printer output

If necessary, administrative assistants on the day (up to 2 people)

# How to apply

Submit the prescribed application form to the FResHU Office (e-mail:

freshu@synfoster.hokudai.ac.jp)

Final application deadline: January 15, 2020

Please attach seminar flyer (or submit as soon as possible)

## Numbers of the cases to be supported

3: However, recruitment will be terminated when it reaches the budget limit.

## Screening method

The submitted application forms were carefully reviewed and support amount will be determined.

We will inform you of the screening result within 2 weeks after receiving the application form

As part of the Diversity (JST) Project, the application cooperative to a real-time video distribution to our collaboration partners\* will be prioritized in the process of screening. Works related to real-time video distribution is carried out by staffs of FResHU Office.

\* Collaboration partners as of 2019

Muroran Institute of Technology, Kitami Institute of Technology, Obihiro University of Agriculture and Veterinary Medicine, Nitto Denko Corporation, Amino Up Co., Ltd.

Contact details for inquiries:

Support Office for Female Researchers in

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