# **Application guidelines**

# FY2022 Research Grant for the promotion of Diversity, Equity, and Inclusion (DEI)

#### **OVERVIEW**

In December 2021, Hokkaido University announced the Statement on the Promotion of Diversity and Inclusion and in April 2022, newly established the Office of Diversity, Equity, and Inclusion (DEI) to realize a bias-free campus that overcomes unconscious discrimination and prejudice, where diverse researchers can demonstrate their full abilities.

This program provides support for "Research that contributes to the promotion of DEI in universities and other research institutions and in academia" with the aim of accumulating academic knowledge and fostering awareness within the university for further promotion of DEI.

#### RESEARCH PROPOSALS TO BE RECRUITED

Research proposals that fall under any of the following categories are eligible.

- Research proposals that contribute to the promotion of DEI in universities and other research institutions
- Research proposals that contribute to the promotion of DEI in academia, such as in the natural sciences, humanities, and social sciences
- Research proposals that contribute to raising awareness of DEI among the members of Hokkaido
   University

#### ELIGIBILITY AND THE CONTENTS OF SUPPORT

- Researchers affiliated with Hokkaido University (eligible to apply for Grants-in-Aid for Scientific Research)
  - Amount of support Up to 100,000 yen
  - Number of supported projects: About 2
- 2. Doctoral students
  - Amount of support: Up to 50,000 yen
  - Number of supported projects: About 2

#### APPLICATION

Email the designated application form to the Office of Diversity, Equity, and Inclusion (DEI)

Application deadline Thursday, 30th June 2022

<sup>\*</sup> Personnel costs are not covered. Can be used in combination with other financial resources.

#### **SCREENING**

Based on the documents submitted by the applicant, the screening committee set up by the DEI Office will review them and decide whether to accept or not and the amount of support.

The documents will be examined from the following viewpoints.

- The purpose of the research is in line with the objectives of this grant.
- The research plan is appropriate for the purpose.
- The contribution to the DEI promotion is sufficiently explained.
- The expenses plan is appropriate for the research plan.

#### ANNOUNCEMENT OF RESULTS

Applicants will be notified of the results of the review by the end of July 2022.

#### EXPENSES COVERED BY THE FUNDING

Supplies expense, travel expense (participation in conferences to present the results of this research, meetings involving this research, etc., only travel expenses that are essential to the conduct of this research), and other necessary expenses (honorarium, communication, and transportation expense, rent expense, and miscellaneous expenses)

\* Can be used in combination with other financial resources.

#### **EXECUTION OF EXPENSES**

The budget will be allocated to each department from the DEI office and the expenses will be executed by the department administration office. When there is any remaining balance, it must be returned immediately. Please notice us as soon as possible.

#### **EXPIRATION DATE FOR EXECUTION OF EXPENSES**

Tuesday, 28th February 2023

### IMPREMENTATION REPORT

Please submit the Implementation Report and the Income and Expenditure Report in the designated format by Friday March 31st, 2023. The Income and Expenditure Report should be prepared in coordination with the administrative work of the department.

## **OTHER NTOES**

- Adopters are expected to actively participate in seminars and symposiums held at the DEI Office.
- You may be asked to present a report on the research supported by this program at a debriefing session organized by the DEI office.
- For selected research proposals, the applicant's name and the theme will be posted on the DEI
  Office's website and in publications. Other information may be published with the applicant's
  permission.
- When presenting the research results obtained with this support, please mention in the
  acknowledgments that the research was funded by the DEI Office. The following is an example.
   [This work was supported by the Research Grant for the Promotion of Diversity, Equity and
  Inclusion (DEI), Hokkaido University.]

If you have any questions about the application process, please contact us at the address below.

# WHERE TO SUBMIT AND ENQUIRIES

Office of Diversity, Equity, and Inclusion, Hokkaido University
Tel. 011-706-3625 E-mail: reed@synfoster.hokudai.ac.jp